

## **Arrival at the conference**

**Please be prepared to show proof of either:**

1. Proof of vaccination
2. Lateral flow or PCR negative test results text or e-mail, received within 72 hours prior to attending the conference
3. Recovery from Covid-19 within the last 6 months

### **For those attending from outside the UK**

Everyone landing in the UK from an ['amber list'](#) country who has been double vaccinated will not need to quarantine, but the following Covid tests will be necessary:

- PCR Test within 48 hours of landing
- Either an antigen lateral flow test or a PCR test prior to departure from UK (Fit to fly/outbound test)

### **For those who have travelled outside the UK within the last 14 days**

If you have travelled outside the UK within 14 days of the One Together meeting you will be required to show a negative Lateral flow or PCR negative test results text or e-mail, received within 72 hours prior to attending the conference

**All attendees must agree NOT to attend if they answer YES to any of the following questions:**

- Are you feeling unwell, including a high temperature, new continuous cough and a loss of, or change to, your sense of smell or taste?
- Are you currently required to isolate following a visit to an area or country where quarantine is required upon return?
- Have you been told to self-isolate by a government test and trace service?
- Is anyone in your household suffering with COVID-19 symptoms?
- Have you been in close contact with anyone who has COVID-19 or anyone who has been showing symptoms?

### **For those attending from outside the UK**

Everyone landing in the UK from an ['amber list'](#) country who has been double vaccinated will not need to quarantine, but the following Covid tests will be necessary:

- PCR Test within 48 hours of landing
- Either an antigen lateral flow test or a PCR test prior to departure from UK (Fit to fly/outbound test)

## **Measures to keep you safe at the conference**

### **Arrival at the venue**

- Please be prepared to show either a proof of vaccination or a proof of a negative Covid test, received by text or email within 72 hours prior to attending the conference
  - A hygiene station will be located at the main entrance to the building, with additional stations positioned throughout the building
  - You may be required to register at a specific time to avoid queues and large groups forming. We will advise you of the registration process closer to the time
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### **All communal spaces**

- You will be asked to wear a protective face mask or covering in communal spaces.
  - A one-way flow system will be in operation throughout the building to ensure physical distancing. Venue staff will be on hand to direct you as necessary, and floor markers and signposts will be in place to guide you safely around the building
  - You will be encouraged to use the stairs - lifts will only be operational for those with mobility issues
  - The cloakroom will be available for use and will be managed to avoid long queues. Floor markers will indicate safe queuing distances
  - Toilet facilities will be monitored to ensure that long queues don't form. Access may be limited at times in order to sanitise the facilities
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### **Catering and exhibition spaces**

- One Together will have its own separate catering spaces where the team of highly trained catering staff will be positioned behind screens to serve you
  - We may decide to stagger lunch and refreshment breaks to ensure physical distancing
  - Pre-packaged lunches, refreshments and cutlery will be served
  - Beverage stations will be self-service. Sanitiser wipes will be provided at these stations to facilitate immediate disinfection
  - Pedal bins or automatic bins will be available for disposal of food waste, and a separate drop off area will be in operation for used crockery, cutlery and glassware
  - Water coolers will be available throughout the building with disposable cups. Single-use bottled water will also be available
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## **Inside the auditorium**

- The auditoria and other event spaces will have reduced capacity according to current social distancing guidelines
- You will be asked to remain in your allocated seat/event space for the duration of the conference
- Question and answer sessions and live polling will be facilitated via the conference app to avoid use and handling of microphones
- Notepads and pens will not be available or provided by the One Together Team or Venue staff, so please make sure you bring your own

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## **Enhanced cleaning measures**

- The building will have undergone a through deep clean prior to reopening
- A full and thorough clean of each space will be carried out prior to the conference
- The cleaning team will have a continued presence throughout the conference
- The cleaning regime has been modified to ensure high touch points are sterilised and cleaned frequently (such as door handles, banisters, lift buttons)
- Hand sanitiser stations will be positioned throughout the building
- If you see something that requires attention, we encourage you to speak to a member of the team who will ensure appropriate action is taken

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## **What should you do if you start to feel unwell?**

If you start to feel unwell whilst at the conference, please follow the below steps:

- Let a member of the organising team or venue staff know immediately
- You will be taken to a dedicated quarantine area where you will receive appropriate medical attention